



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|   |   |
|---|---|
| <b>1. Name of the Institution</b>             | MAHATMA GANDHI VIDYAMANDIRS ARTS<br>SCIENCE AND COMMERCE COLLEGE SURGANA<br>DIST NASHIK |
| Name of the head of the Institution           | Dr. Y. T. Pawar   |
| Designation                                   | Principal   |
| Does the Institution function from own campus | Yes   |
| Phone no/Alternate Phone no.                  | 02593223230   |
| Mobile no.                                    | 9011027607  |
| Registered Email                              | principalsurgana@ymail.com  |
| Alternate Email                               | iqacsurgana16@yamil.com   |
| Address                                       | College road Surgana  |
| City/Town                                     | Tal. Surgana, District Nashik   |
| State/UT                                      | Maharashtra   |
| Pincode                                       | 422211  |

|  |                                |
|--|--------------------------------|
| <b>2. Institutional Status</b>         |                                |
| Affiliated / Constituent               | <b>Affiliated</b>              |
| Type of Institution                    | <b>Co-education</b>            |
| Location                               | <b>Rural</b>                   |
| Financial Status                       | <b>state</b>                   |
| Name of the IQAC co-ordinator/Director | <b>Dr. Agnes J. Kharat</b>     |
| Phone no/Alternate Phone no.           | <b>02593223230</b>             |
| Mobile no.                             | <b>8975777984</b>              |
| Registered Email                       | <b>iqacsurgana16@gmail.com</b> |
| Alternate Email                        | <b>agneskharat@gmail.com</b>   |

|  |   |
|--|---|
| <b>3. Website Address</b>  |   |
| Web-link of the AQAR: (Previous Academic Year)                           | <a href="http://asccollegesurgana.com/download/AQAR-2017-18.pdf">http://asccollegesurgana.com/download/AQAR-2017-18.pdf</a>                       |
| <b>4. Whether Academic Calendar prepared during the year</b>             | <b>Yes</b>  |
| if yes,whether it is uploaded in the institutional website:<br>Weblink : | <a href="http://asccollegesurgana.com/download/AcademicCalender2018-19.pdf">http://asccollegesurgana.com/download/AcademicCalender2018-19.pdf</a> |

| <b>5. Accrediation Details</b> |          |              |                      |                    |                    |
|--------------------------------|----------|--------------|----------------------|--------------------|--------------------|
| Cycle                          | Grade    | CGPA         | Year of Accrediation | Validity           |                    |
|                                |          |              |                      | Period From        | Period To          |
| <b>1</b>                       | <b>C</b> | <b>61.45</b> | <b>2004</b>          | <b>16-Feb-2004</b> | <b>15-Feb-2009</b> |
| <b>2</b>                       | <b>B</b> | <b>2.14</b>  | <b>2017</b>          | <b>27-Nov-2017</b> | <b>26-Nov-2022</b> |

|   |                    |
|---|--------------------|
| <b>6. Date of Establishment of IQAC</b> | <b>16-Jun-2005</b> |
|---|--------------------|

|   |
|---|
| <b>7. Internal Quality Assurance System</b> |
|---|

| Quality initiatives by IQAC during the year for promoting quality culture |                 |                                       |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by                                  | Date & Duration | Number of participants/ beneficiaries |

| IQAC   |                   |      |
|--|-------------------|------|
| Preparation of Academic calendar for the year 2018-19  | 20-Jun-2018<br>1  | 27   |
| Preparation of students' database  | 30-Jul-2018<br>45 | 1984 |
| Organization of state level seminar on waste management strategies: Reduce reuse and Recycle                             | 17-Jan-2019<br>2  | 52   |
| Organization of National level conference on Dalitatar sahitikanche dalit sahyatil yogdan                                | 17-Jan-2019<br>2  | 60   |
| Academic administrative audit (AAA) Conducted  | 30-Apr-2019<br>15 | 2014 |
| Computer Training of the office staff so that they are able to handle the online admission and registration of students. | 25-Jul-2018<br>1  | 10   |
| Vruddhi software operating workshop was conducted for the office staff.  | 13-Jul-2018<br>1  | 10   |
| <a href="#">View File</a>  |                   |      |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount  |
|--------------------------------|--------|----------------|-----------------------------|---------|
| Mr. Y. D. Bhamre               | FIP    | UGC            | 2018<br>730                 | 1329271 |
| Institution                    | QIP    | University     | 2018<br>365                 | 892009  |
| <a href="#">View File</a>      |        |                |                             |         |

|  |                           |
|--|---------------------------|
| <b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>   | Yes                       |
| Upload latest notification of formation of IQAC  | <a href="#">View File</a> |
| <b>10. Number of IQAC meetings held during the year :</b>  | 4                         |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes                       |

|   |  |
|---|--|
| Upload the minutes of meeting and action taken report   | <a href="#">View File</a>  |
| <b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>  | No   |
| <b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>   |  |
| Organization of National level conference on Dalitatar sahitikanche dalit sahyatil Yogdan sponsored by BCUD, Pune   |  |
| Organization of state level seminar on waste management stratagies: Reduce reuse and Recycle was organized, sponsored by BCUD, Pune   |  |
| IQAC has encouraged teachers for publications of research papers in the international, national journals of UGC CARE lists. During this academic year teachers have published more than 10 research paper in various research journals having ISSN number and impact factor.  |  |
| IQAC has motivated faculties to participate in the conferences / seminar / workshops in order to develop research culture. During this academic year more than 18 faculties have attended international / national / state conference /seminar / workshops. More than 6 faculty members have participated in orientation / refresher programme. |  |
| IQAC has motivated teachers to use ICT tools to enhance teaching and learning system.   |  |
| <a href="#">View File</a>   |  |
| <b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>  |  |
| <b>Plan of Action</b>   | <b>Achivements/Outcomes</b>  |
| To prepare academic calendar for the year 201819 and display it to inform teachers and students   | Academic calendar of the year 201819 is prepared and displayed on notice board   |
| Organization of national and state level seminar / conference for the teachers and students   | National level conference on Dalitatar sahitikanche dalit sahyatil yogdan and state level seminar on waste management stratagies: Reduce reuse and Recycle was organized which was sponsored by BCUD, Pune |
| Preparation of students' database   | Students' database has been prepared with category wise and gender wise distribution analysis and uploaded to the website  |
| To motivate faculties to participate in the conferences / seminar / workshops   | More than 18 faculty members have participated in various International/   |

| in order to develop research culture.   | National/ State Level conference /seminar / workshops  |                        |              |  |             |
|---|--|------------------------|--------------|--|-------------|
| To encourage teachers for publications of research papers in the international, national journals of UGC CARE lists.  | During this academic year teachers have published more than 10 research papers in various research journals having ISSN number and impact factor.  |                        |              |  |             |
| To monitor infrastructural facilities, look after academic and extension activities in support to the students  | Infrastructural facilities are enhanced wherever needed; IQAC formed the various academic and administrative committees for effective and smooth functioning of academic and extension activities.   |                        |              |  |             |
| Motivating ICT tools to enhance teaching and learning system.   | All teachers are using ICT tools to enhance teaching and learning system.  |                        |              |  |             |
| <a href="#">View File</a>   |  |                        |              |  |             |
| <b>14. Whether AQAR was placed before statutory body ?</b>  | Yes  |                        |              |  |             |
| <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Development Committee and IQAC</td> <td>10-Dec-2019</td> </tr> </tbody> </table> |  | Name of Statutory Body | Meeting Date | College Development Committee and IQAC | 10-Dec-2019 |
| Name of Statutory Body  | Meeting Date   |                        |              |  |             |
| College Development Committee and IQAC  | 10-Dec-2019  |                        |              |  |             |
| <b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>  | Yes  |                        |              |  |             |
| Date of Visit   | 10-Dec-2019  |                        |              |  |             |
| <b>16. Whether institutional data submitted to AISHE:</b>   | Yes  |                        |              |  |             |
| Year of Submission  | 2019   |                        |              |  |             |
| Date of Submission  | 31-Jan-2019  |                        |              |  |             |
| <b>17. Does the Institution have Management Information System ?</b>  | Yes  |                        |              |  |             |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words)  | Vriddhi Software for office automation<br><b>Modules:</b> ? VRIDDHI Gateway The Interface is designed to provide single point access for any type of work required to be performed in the software. VRIDDHI Administration: This tool is preferably used by the administrator of institution to tune the software as per general rules and guidelines governed by the University / AICTE / NCTE/ BTE or any other apex body of your institution. The software changes behavior and output report |                        |              |  |             |

format based on the parameter setting in this "VRIDDHI administration" module.

1) M.I.S.(Management Information System): This administrative tool is designed to summaries all data transacted in other modules of VRIDDHI software. "Vriddhi M.I.S." is a very powerful tool for administrator to obtain real time information from all modules and all institutions of his interest. The MIS screen gets refreshed automatically with time interval of every 15 minutes and delivers fresh summarized data on desktop for every 15 minutes. This will let you know updated financial administrative information even if you do not have knowledge of VRIDDHI software or computer operation.

2) Student Module: - The module is designed to meet every need of day to day work performed in college office. It can process all academic financial transaction of your college which is normally associated with admission process. It is designed to execute all steps during admission process for any of the class / course / faculty of the institution. You can set multiple counters to process admission of any class. You Examination Management Module User can process all data with respect to examination form of the regular students, repeater students or external students and can issue examination fee receipt to a the exam applicant. This module can also be used to print examination Hall Ticket with student's photograph duly printed on hall ticket from his database. Seating arrangement for examination with respect to the variable room capacity can be made available through this module.

3) Library Management - After admitting any student or joining any employee in college office, librarian can access his/her data in library. Librarian can prepare his/her library membership record based on his admission or joining information, Librarian can issue ID card of the student and employee and can snap photograph of student / employee , if required. Membership: Three types of member groups are provided such as Student, Employee Other. Accession: used to perform accessioning, serial control, Circulation: After complete

the accessioning the books are ready for circulation. OPAC: This tool is provided to access information of library resources. 4) Account Finance Management Module: All type of transactions such as Receipt/Payment/Journal Proper/ Contra Voucher transaction can be performed through a single interface. Books of account such as Receipt and Payment A/C, Income Expenditure A/C., Balance sheet, Bank Reconciliation, Trial Balance, Ledger A/C. maintenance, Voucher Printing etc. are available through this module. This module is integrated with Admission activity and can also be used as independent Module.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution works in an affiliated system in which the academic programmes and curricular Supervised by the University. Faculty members prepare teaching plans in accordance with the academic calendar before the beginning of every semester. Since the teaching plan is based on the academic calendar, the completion of courses can be ensured in time. Various teachers of the college are active members of various bodies for planning and effective implementation of the curriculum and engage actively in the planning process. Apart from the academic calendar provided by the university, the college follows its own academic calendar for the schedule of class tests and internals. The committee strives to achieve efficient and effective curriculum planning and implementation. • The college follows the Continuous Comprehensive Evaluation pattern which consists of two parts: in semester evaluation and end-semester evaluation. The in-semester evaluation includes an in-semester Examination, assignments, and research projects. • Almost all the Science disciplines and the Humanities follow ICT-enabled teaching methods. The college also organizes department-wise workshops, seminars, conferences and expert lectures to increase the academic potential of students. The following is a list of the various teaching methods used in the college. • Time-Table & Calendar of Events Committee of the college is in charge of Time-Table, The Committee prepares time table at Department level-teacher wise, class-wise as a matrix structure. It also prepares unilateral timetable at the college level. • Academic calendar is fulfill the objectives of the curriculum delivery. • At the beginning of their academic year the teachers prepare the teaching lesson plan for the subjects, they handle. • Progresses of the syllabus coverage and course delivery are obtained from the faculty through lesson plan. • Collaborative learning process has been adopted by many departments, whereby teachers and students identify some emerging areas and form a group and contribute diverse perspectives to the discussion. • Advanced learning programmes like Walk with the Scholar (WWS) provide impetus to students to plumb the depths of their imagination and go beyond the syllabus. • Remedial teaching is an initiative to address the weak points of below-average students and strengthen their learning skills. • Cognitive teaching methods like peer teaching, discussion,

questioning method and field trips are also implemented. • Programmes like Scholar Support Programme (SSP) give weak students additional support related to difficult topics in the curriculum. • The college also employs a feedback mechanism centre on different stake holders. It reflects the level of satisfaction of students regarding the innovative teaching practices. • The college management always respects the academic freedom of the faculty and encourages innovations in teaching and research. • Eminent academicians and experts are invited for delivering lectures on current trends in the economy and social related to curriculum. • The college provides 02 certificate\diploma courses. • Analyzing results after the exam.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses                            | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development                          |
|-------------|--|-----------------------|----------|--|--|
| Nil         | Diploma in Beauty and Wellness             | 26/07/2018            | 240      | Focus on Entrepreneurship                | Beautician Skill Development               |
| Nil         | Advance Diploma in Hospitality and Tourism | 26/07/2018            | 480      | Focus on Employability                   | Hospitality and Tourism Business Knowledge |

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course                          | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                          |                       |
| No file uploaded.                         |                          |                       |

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS          | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|--------------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                          |   |

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0           | 100            |

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses                       | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                      |                             |
| No file uploaded.                         |                      |                             |

#### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title                   | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|--------------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                          |   |
| No file uploaded.                         |                          |   |

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers |     |
| Alumni    | Yes |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

Regular feedback from students by both UG and PG Students is obtained in the prescribed format on the curriculum and teachers' performance and their suggestion are later analyzed by IQAC. Student's feedback is taken regarding different aspects of the college and teaching and non teaching staff such as Cooperation of the Administrative Staff, Availability of Library Resources and E resources, Transparency of the Results, Washroom facility, Drinking water facility, Syllabus completion by the teachers etc. The points are calculated according to the grades given by the students in various criteria. The grades are given as A, B, C, D, E (where A5, B4, C3, D2, E1). The Average and percentage of various criteria are calculated. The strength and weaknesses mentioned by the students are summarized. Feedback from Alumni is being taken during their personal visit to the college, their informal meeting with the faculty and during alumni meeting. The Head of Department and teachers informally collect the oral and written feedback from the parents during their personal meeting and parents meet. The college collects regular feedback from faculty, students, alumni and parents in the curriculum of different subjects and tries to communicate the same to Board of Studies to reconsider in the process of curriculum.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization              | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|---------------------------------------|---------------------------|--------------------------------|-------------------|
| BA                    | Marathi, History, Economics, Politics | 360                       | 250                            | 250               |
| BCom                  | General Commerce                      | 120                       | 21                             | 21                |
| BSc                   | Chemistry, Botany, Zoology            | 240                       | 156                            | 154               |
| MA                    | Marathi                               | 60                        | 60                             | 60                |

[View File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled | Number of students enrolled | Number of fulltime teachers | Number of fulltime teachers | Number of teachers |
|------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------|
|------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------|

|      |                         |                         |   |   |                                 |
|------|-------------------------|-------------------------|---|---|---------------------------------|
|      | in the institution (UG) | in the institution (PG) | available in the institution teaching only UG courses | available in the institution teaching only PG courses | teaching both UG and PG courses |
| 2018 | 1815                    | 109                     | 27  | 1   | 2                               |

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 28                         | 28  | 36                                | 2                                | 0                          | 1                               |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Almost all students from our institute belong to tribal community and lacks proper academic background and financial backup. It is our policy to entertain the hopes and aspirations of students from tribal region irrespective of caste, sex, religion and financial background. All the staff including teaching and non teaching are involved in the students mentoring. Teachers play prime role in students mentoring. Mentoring of students is based on the following objectives:

- To identify and address the problems faced by slow learners and first generation learners
- To encourage advanced learners
- To decrease the student dropout rates
- To prepare students for the competitive world

Departments maintain the records of class tests/surprise tests, attendance records, records of student seminars etc related to the reviewing of the performance of the students. Departmental teachers maintain interaction with students through individual meetings and social networking sites.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1915   | 28                          | 68                    |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 31                          | 27                      | 4                | 0  | 7                        |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|--|
| 2019          | Dr.R.Y.Bhandare   | Assistant Professor | Dr.A.P.J.Abdul Kalam   |

[View File](#)

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- | Date of declaration of results of semester- |
|----------------|----------------|----------------|---|---|
|----------------|----------------|----------------|---|---|

|                           |                           |          |                 |                            |
|---------------------------|---------------------------|----------|-----------------|----------------------------|
|                           |                           |          | end examination | end/ year- end examination |
| BA                        | bachelor of arts          | Year     | 10/04/2019      | 19/06/2019                 |
| BCom                      | Bachelor of Commerce      | year     | 29/03/2019      | 07/06/2019                 |
| BSc                       | Bachelor of Science       | Semester | 21/05/2019      | 28/06/2019                 |
| MA                        | Master of Arts in Marathi | Semester | 13/05/2019      | 06/07/2019                 |
| <a href="#">View File</a> |                           |          |                 |                            |

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The college has initiated continuous and comprehensive internal evaluation in accordance with the norms and guidelines of affiliating university, S.P.P.U. Pune • Examination committee prepares the examination schedule and it is communicated to the students on the notice board. Concerned teachers make announcement in the classrooms. • The benchmark of the evaluation includes attendance, tutorials, practicals, filed visits, research projects, assignments, seminars, oral presentations and the score secured in the internal examination. • PG Programme have choice based credit system and internal evaluation is undertaken as per university rules. • All the teachers of concerned subjects submit question papers through the head of department to the examination committee. The question papers for the internal examinations are prepared in a uniform pattern as per guidelines of university. • The exam is conducted on common schedule and supervised by junior supervisors. • Syllabus for the internal examination is communicated to the students in advance by the concerned subject teachers. • Online internal marks are submitted to the university through teachers log in account on the university internal examination portal. • College has appointed internal squad for the prevention of malpractices in the examination. • Mobiles are strictly prohibited in the examination hall. • Mark list of the students are prepared after the evaluation and documented for the further clarification.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The college is permanently affiliated to S.P.P.U.Pune and has to adhere to the academic calendar published by the university. • Before commencement of every year IQAC prepares the academic calendar in accordance with the academic calendar of S.P.P.U.Pune and make it available for teachers and students. • Academic calendar specifies the teaching learning schedule of every academic year and continuous internal evaluation • Examination committee also prepares tentative schedule of CIE. • The head of all departments also prepares their own examination schedule in tune with the academic calendar of the college in consultation with the faculty members. • Principal of the college addresses the newly admitted students to make them aware of various facilities, rules and regulation and examination related activities. • The Principal of the college regularly conducts meetings of various college committees to ensure the better functioning of the academic and examination related activities. • It is mandatory for the students and faculty to adhere to the academic calendar for the completion of the academic activities in a disciplined manner. • In every academic year, semester wise examination committee meetings are organized for the better conduction of CIE.

#### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://asccollegesurgana.com/download/popso.pdf>

2.6.2 – Pass percentage of students

| Programme Code       | Programme Name | Programme Specialization              | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------------|----------------|---------------------------------------|---|---|-----------------|
| Bachelor of Arts     | BA             | Marathi, History, Politics, Economics | 229   | 127   | 55.84           |
| Bachelor of Commerce | BCom           | Commerce                              | 14  | 2   | 15              |
| Bachelor of Science  | BSc            | Botany, Chemistry, Zoology            | 140   | 36  | 25              |
| Master of Marathi    | MA             | Marathi                               | 44  | 42  | 96              |

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://asccollegesurgana.com/download/sss.pdf>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project                     | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|----------|----------------------------|------------------------|---------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |          |                            |                        |                                 |
| No file uploaded.                         |          |                            |                        |                                 |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar                 | Name of the Dept. | Date |
|---|-------------------|------|
| <b>No Data Entered/Not Applicable !!!</b> |                   |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation                   | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |                 |               |          |
| No file uploaded.                         |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
|-------------------|------|--------------|----------------------|--------------------|----------------------|

No Data Entered/Not Applicable !!!

No file uploaded.

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

| State                              | National | International |
|------------------------------------|----------|---------------|
| No Data Entered/Not Applicable !!! |          |               |

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Geography              | 1                       |

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type          | Department         | Number of Publication | Average Impact Factor (if any) |
|---------------|--------------------|-----------------------|--------------------------------|
| International | Geography          | 5                     | 6.50                           |
| International | Economics          | 3                     | 6.21                           |
| International | Chemistry          | 2                     | 0                              |
| International | Botany             | 2                     | 6.75                           |
| International | Zoology            | 1                     | 0                              |
| International | Physical Education | 1                     | 6.21                           |
| National      | English            | 1                     | 0                              |
| National      | Geography          | 2                     | 4.12                           |

[View File](#)

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department         | Number of Publication |
|--------------------|-----------------------|
| Commerce           | 1                     |
| Economics          | 1                     |
| Physical Education | 1                     |

[View File](#)

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper                 | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------------------|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! |                |                  |                     |                |   |   |
| No file uploaded.                  |                |                  |                     |                |   |   |

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper                 | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|------------------------------------|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! |                |                  |                     |         |   |   |

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0             | 8        | 6     | 0     |
| Presented papers            | 2             | 5        | 1     | 0     |
| Resource persons            | 0             | 0        | 0     | 0     |

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                       | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| Green Drive: Tree Plantation                  | NSS  | 12   | 68   |
| National Geography Day                        | Geography Department                         | 6  | 51   |
| Vachan Prerana Din: Promotion of Book Reading | Library                                      | 15   | 62   |
| Human Rights Day                              | Life long and extension Department           | 13   | 108  |
| International Ozone Day                       | Geography Department                         | 7  | 42   |
| World Population Day                          | Geography Department                         | 4  | 64   |
| Constitution Day                              | Politics Department                          | 4  | 111  |
| Voter Day                                     | Politics Department                          | 4  | 78   |
| Dr. Babasaheb Ambedkar Birth Anniversary      | NSS  | 4  | 72   |
| Annabhau Sathe Birth Anniversary Celebration  | NSS  | 4  | 69   |
| Marathi Bhasha Din                            | Marathi Department                           | 3  | 110  |
| University Foundation Day                     | Gymkhana                                     | 1  | 42   |
| Food and Health                               | Life Long and Extension                      | 2  | 67   |
| Ramanujan Birth Anniversary                   | Mathematics Department                       | 1  | 31   |
| Excursion Tour                                | Botany                                       | 2  | 81   |

|                                 |   |   |     |
|---------------------------------|---|---|-----|
| Excursion Tour                  | Zoology   | 2 | 52  |
| Dr.Babasaheb Jaikar Vyakhanmala | Savitribai Phule Pune University, Pune  | 3 | 102 |
| Yashwantrao Chavahn Vyakhanmala | Savitribai Phule Pune University, Pune  | 3 | 105 |
| Dyan Vidnayan Wachan Chalwal    | Savitribai Phule Pune University, Pune  | 3 | 103 |
| Writing Skill Workshop          | Soft skill development cell, MGVS Arts, Science and Commerce College, Surgana | 3 | 96  |
| <a href="#">View File</a>       |   |   |     |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity                      | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|-----------------|------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                   |                 |                              |
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme        | Organising unit/Agency/collaborating agency | Name of the activity      | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|---|---------------------------|--|--|
| Aids Awareness            | NSS   | AIDS Awareness Program    | 4  | 77   |
| Swachh Bharat             | NSS   | Swachh Bharat Aghiyan     | 4  | 150  |
| Road and Safety Awareness | NSS   | Road and Safety Awareness | 4  | 97   |
| <a href="#">View File</a> |   |                           |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                        | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |             |                             |          |
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
|-------------------|----------------------|---|---------------|-------------|-------------|

|   |  |         |  |  |  |
|---|--|---------|--|--|--|
|   |  | details |  |  |  |
| <b>No Data Entered/Not Applicable !!!</b> |  |         |  |  |  |
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                              | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|--------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                    |   |
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 300000   | 334166   |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Campus Area  | Existing                |
| Class rooms  | Existing                |
| Laboratories   | Existing                |
| Seminar Halls  | Existing                |
| Classrooms with LCD facilities   | Existing                |
| Classrooms with Wi-Fi OR LAN   | Existing                |
| Seminar halls with ICT facilities  | Existing                |
| Video Centre   | Existing                |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Newly Added             |
| Value of the equipment purchased during the year (rs. in lakhs)                          | Newly Added             |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| Vridhhi                   | Partially                                | 2.0     | 2010               |

4.2.2 – Library Services

| Library Service Type | Existing |         | Newly Added |       | Total |         |
|----------------------|----------|---------|-------------|-------|-------|---------|
| Text Books           | 4982     | 509132  | 194         | 32140 | 5176  | 541272  |
| Reference Books      | 3758     | 1211147 | 196         | 66089 | 3954  | 1277236 |
| Journals             | 18       | 30691   | 6           | 27255 | 24    | 57946   |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher                       | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|--------------------|---------------------------------------|-----------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                                       |                             |
| No file uploaded.                         |                    |                                       |                             |

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 32              | 1            | 1        | 0                | 0                | 1      | 14          | 10                              | 0      |
| Added    | 4               | 0            | 0        | 1                | 0                | 0      | 1           | 0                               | 0      |
| Total    | 36              | 1            | 1        | 1                | 0                | 1      | 15          | 10                              | 0      |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| <b>No Data Entered/Not Applicable !!!</b>  |  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 2140000                                | 2140680  | 570000                                 | 578689   |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has established systems and procedures for maintaining and utilizing physical facilities. The physical and academic facility policy would provide the basis for equitable allocation and efficient utilization of facility based on the critical needs of educational research and administrative activities. All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee (CDC), Purchase Committee, Library Committee, Campus Development and Beautification Committee. Central coordination of facility allocation will ensure the effective and optimal utilization of the facilities. The policy would help to 1. Establish standard procedures for the use of physical and academic facilities. 2. Properly schedule different activities without any hindrance. 3. Increase the degree of communication and coordination among different users and caretakers. Scope of Policy: This policy is intended to

cover the following types of facilities in the college: • Academic and Administrative offices • Classrooms, Seminar Hall • Gymkhana and Sport facility • Library and Study Room • Laboratories ? Classroom utilization: Classroom utilization Schedule is decided by time table committee headed by the Principal. The time table is designed by the committee so that the available classrooms are used optimally. The College functions in two shifts i.e. Arts Commerce in morning and Science classes in the noon shift along with the practical in morning session. Classrooms can be used for other academic activities and organized events when there is no instructional schedule. Use of the classrooms for these activities must be made with prior permission of the authority. ? Laboratory Utilization: The concerned head of department, VicePrincipal and time table committee decides the allocation of the laboratories according to necessity in accordance to the time table in such a manner that will ensure maximum utilization without any problem. ? Academic and Administrative office: Office space is allocated to administrative staff. Administrative office includes Principal, VicePrincipal, Office Superintendent and IQAC Cabin. It also includes section for Account, clerical department, Scholarships and Admission, A separate office is allocated to the Exam department. A cabin is allocated to College Examination Officer (CEO). ? Seminar Hall: Seminar hall and conference rooms are allocated by the prior permission of Principal as per need of the event or program. It is allocated for the following purposes: • For the general staff meeting. • For Workshops, Seminar, Cocurricular and Cultural Activities. • Any other event permitted by the Principal. Sometimes the college space is also allocated to external users on the basis of their request. While allocating space to the external users the care has to be taken so that academic classes and other academic activities in the college are not disturbed. The space is allocated for the following activities: • Seminar hall for lectures NGO. • Meeting room for alumni meeting. • Meeting hall for legislative assembly, different government organization. ? Gymnasium and Sport facility: The rules regarding utilization of Sport facilities are laid by the college authorities. They aim to serve as general guideline to internal users and external users and source of information pertaining to college sport facilities. Announcements concerning the above will be made via notice boards on the premises accordingly. All sports facilities present in the campus are mainly used for sports education, training, competition and recreation by college students, faculty and staff members. Green gym equipments are fitted inside college campus. Free access to green gym is given for all students and staff members. A well equipped gymnasium is allowed to use by the students with the permission of Physical Director. The schedule of gymnasium is decided by Physical Director in consultation with Gymkhana Committee and the Principal. ? Library: Library membership is provided to all students and staff of college. All members get access to library facility along with Identity card. Library Committee is functional which takes care of the library matters and functions. ? Purchase committee: Any purchase or maintenance over two thousand rupees has to be put before purchase committee, which then passes it and sends it for the approval of the governing body of Mahatma Gandhi Vidyamandir, Nashik. Upon the approval the work is carried out. ? Upgradation of software and hardware and maintenance of ICT facilities is done by the Dnyanai Computers, Surgana and IT Department of Mahatma Gandhi Vidyamandir, Panchvati Nashik. The college successfully runs Earn and Learn Scheme. Student Welfare officer who has been nominated by college and approved by university, looks after Earn and Learn Scheme. The students working under this scheme help in maintaining and cleaning the college campus, garden, library etc. The college has appointed security guard for campus and college security and maintenance. The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, refilling of fire extinguishers, electric work, plumbing, RO water facilities, water tank cleaning, etc. is maintained time to time.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | Nil                      | 0                  | 0                |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | Government of India      | 1478               | 13082530         |
| b) International                     | Nil                      | 0                  | 0                |
| <a href="#">View File</a>            |                          |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved                |
|---|------------------------|-----------------------------|----------------------------------|
| Soft Skill Development                    | 02/02/2019             | 102                         | Savitribai Phule Pune University |
| <a href="#">View File</a>                 |                        |                             |                                  |

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year                      | Name of the scheme                               | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---------------------------|--|--|--|--|---------------------------|
| 2019                      | Competitive Exam Guidance by Life long Education | 64   | 0  | 0  | 0                         |
| 2019                      | SET NET Workshop                                 | 110  | 0  | 2  | 2                         |
| 2018                      | Competitive Exam Guidance by SWO                 | 102  | 0  | 0  | 0                         |
| <a href="#">View File</a> |  |  |  |  |                           |

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0                         | 0                              | 0   |

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

| On campus                                 |                                 |                           | Off campus                    |                                 |                           |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited             | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| <b>No Data Entered/Not Applicable !!!</b> |                                 |                           |                               |                                 |                           |
| No file uploaded.                         |                                 |                           |                               |                                 |                           |

#### 5.2.2 – Student progression to higher education in percentage during the year

| Year                      | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2019                      | 2  | B.Sc.                    | Chemistry                 | MVP Samaj Nashik           | M.Sc. Chemistry               |
| <a href="#">View File</a> |  |                          |                           |                            |                               |

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                     | Number of students selected/ qualifying |
|---------------------------|---|
| SET                       | 2                                       |
| <a href="#">View File</a> |   |

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                        | Level                     | Number of Participants |
|---------------------------------|---------------------------|------------------------|
| Dance Competition               | Institution               | 57                     |
| Rangoli Competition             | Institution               | 30                     |
| Mehandi Competition             | Institution               | 20                     |
| Hair style Competition          | Institution               | 12                     |
| Cooking Competition             | Institution               | 15                     |
| traditional costume Competition | Institution               | 102                    |
| Rowing Competition              | Inter university national | 2                      |
| Handball                        | Inter university national | 1                      |
| Cricket                         | national                  | 1                      |
| Criquet                         | divisional                | 1                      |
| <a href="#">View File</a>       |                           |                        |

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                      | Name of the award/medal        | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|--------------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018                      | Shivchatra pati Krida Puraskar | National                | 1                           | 0                             | 12236             | Rajendra C. Sonar   |
| <a href="#">View File</a> |                                |                         |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student representatives from our institution are actively participated and elected on various academic administrative bodies/committees of the institution such as IQAC, College Development Committee, Student Council, University Representative etc. Student Welfare Department of our institution organizing several students' centric and developmental activities during the academic year 2018-2019 as follows. 1) SET-NET Exam Workshop: A one-day set-net workshop organized by Savitribai Phule Pune University, Student Development Board and the College of Arts, Science and Commerce Sargana was held on February 1, 2019. The first lecture was conducted by Professor D.K. Nikam on the subject of SET-NET exam preparation. The Second Lecture Professor Praveen Shardul started the new issue of SET-NET Exam. Third lecturer Prin. Eknath Aher SET-NET study took place on the subject. He said that while planning to study for at least four to five hours, students should take notes on the subject while making use of college libraries and studies. 2. Nirbhaya Kanya Abhiyan Yojana: The three-day Nirbhaya Kanya Abhiyan Yojana, organized by the SPPU Pune, Student Development Board and the Institution. The first lecture was held on February 5, 2019 on the topic of self defense of Meena Gaikwad. Karate training was given to the students. Another lecture was held on February 6, 2019 on the mental and physical health of students by Dr. Subhash Bagul. The third lecture was held on February 7, 2019, on the topic of Dinesh Pagi Self-defense training. 3) Competitive Exam Guidance Workshop: One Day Competitive Exam Guidance Workshop organized by SPPU Pune, Student Development Board and Institution was held on 8th February 2019. The first lecture Mr. Sharad Wagh on the topic of preparing for the competition, said that to avoid misunderstanding of competition exams, continuous study should be used in the reading of school books and maximum use of the Internet. Second Lecture Mr. Milind Ahire contested on the subject of preparation of English subject in the examinations said that it is very easy to learn English language so we can use our mobile best. The third lecture was held by Mr. Dinker Bhadane on the subject of Competition Examination and Economics. He said that students should understand the nature of different competition exams while maintaining positive attitude and strong will to prepare for the various competitive exams while taking the degree examination. 4) Disaster management training camp. Savitribai Phule Pune University, Student Development Board and the Institution was organized on the 29th and 30th January 2019, a two-day disaster management training camp. The first lecture was conducted by Mr. Yogendra Patil on Disaster and Emergency Management. The second lecture was from Atharva Patil, who said that after the disaster, the management needs to be taken later. The third lecture was held by Vandana Kulkarni. Provided information on how to protect yourself and what to take care of in Flood. The last lecture was by Mr. Krishna Deshpande who directed about the chemical and industrial accident and the care taken after the accident.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

44

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administration is decentralized to a large extent. Various committees have been formed to plan and monitor the functioning of different departments/ section of the college. Various committees are formed to undertake various activities which are a sign of the decentralization of administration. The Principal with the support of Heads of the Departments and various committees participate in decisionmaking. A Viceprincipal is appointed by the Management in consultation with the Principal and he performs duties as assigned by the Management and Principal. The Principal forms various committees in consultation with the VicePrincipal to look after the various activities in the college. The head of each department is given independence and accountability for planning and implementation of respective curriculum for teaching, paper wise distribution of curriculum among teachers, planning of practical classes, internal examinations. Heads are also given authority to plan strategy for future departmental progress, plan projects, send proposals to UGC, BCUD and plan seminars in their departments etc. The work of administrative affairs such as admissions procedure, examination NAAC etc. are decentralized by constituting committees and appointing its coordinators for the smooth conduct and functioning of them. The powers and the rights are well defined to the each coordinator, HODs etc. for effective decentralization. The functioning of the college and different administrative bodies takes place by coordination of each other. The perspective institutional plan is developed through consultations of the Management with Principal and faculty. Teachers play a significant role in the planning and implementation of development of the college. Students Council is involved wherever necessary. Infrastructural developments are planned by the management in close consultations with the faculty who give their infrastructural requirements to the Principal. College Development Committee encourages and guides for the smooth functioning on the institute. The Principal ensures that all provisions of the University Statutes, rules and regulations of government of Maharashtra and UGC are implemented properly. The Principal arranges meetings with IQAC, various committees to carry out and give effect to the decisions of the top management. Importantly, the Principal in association with faculty of various Departments involves in strategies and decisionmaking for academic growth. The Chairpersons of various committees and HODs arrange meetings with their respective members to discuss and implement the plans and policies. The recommendations of the HODs and Chairman of various Committees are submitted to the Managing Committee and the Management takes suitable decisions for implementation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

**6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type         | Details   |
|-----------------------|---|
| Teaching and Learning | The Management ensures effective and efficient transaction of the teaching learning process by: a) Recruiting highly qualified and competent teaching faculty b) Promoting professional |

development of faculty by providing support

1. to undergo refresher courses
2. to equip themselves in modern pedagogical tools
3. to pursue doctoral programs
4. to attend and organize National and International Seminars
5. by replacing faculty proceeding on leave with substitute teachers to ensure teaching learning process is unaffected

Research and Development

The college motivates the faculty to undertake Major/Minor research project

??The faculty is inspired / facilitated to participate in Regional, State, National and International conferences. Institute provides TA / DA for the same. ??The departments are encouraged to organize conferences/seminars and workshops ??The faculty is encouraged to participate in the conferences, seminars and workshops and present/publish their research papers ??The faculty is motivated to take up research work leading to M.Phil and Ph.D

Human Resource Management

The faculty and the administrative staff are deputed to the training program organized by the management and other institutes The faculty/ staff have been deputed to the programs like refresher and Orientation courses.

Examination and Evaluation

- The college has initiated continuous and comprehensive internal evaluation in accordance with the norms and guidelines of affiliating university, S.P.P.U. Pune
- Examination committee prepares the examination schedule and it is communicated to the students on the notice board. Concerned teachers make announcement in the classrooms.
- The benchmark of the evaluation includes attendance, tutorials, practicals, filed visits, research projects, assignments, seminars, oral presentations and the score secured in the internal examination.
- PG Programme have choice based credit system and internal evaluation is undertaken as per university rules.
- All the teachers of concerned subjects submit question papers through the head of department to the examination committee. The question papers for the internal examinations are prepared in a uniform pattern as per guidelines of university.
- The exam is conducted on common schedule and supervised by

junior supervisors. • Syllabus for the internal examination is communicated to the students in advance by the concerned subject teachers. • Online internal marks are submitted to the university through teachers log in account on the university internal examination portal. • College has appointed internal squad for the prevention of malpractices in the examination. • Mobiles are strictly prohibited in the examination hall. • Mark list of the students are prepared after the evaluation and documented for the further clarification.

Curriculum Development

The college is affiliated to S.P.P.U.Pune and has to adhere to the syllabus designed by the University. Some of the faculty members are actively involved in syllabus framing committee. These members convey the suggestions for the improvement of the syllabus to the university and accordingly syllabus is designed. Faculty members prepare teaching plans in accordance with the academic calendar before the beginning of every semester. Since the teaching plan is based on the academic calendar, the completion of courses can be ensured in time.

Library, ICT and Physical Infrastructure / Instrumentation

The College has develops library facilities for modern teachinglearningresearch activity. The ASCCS Library is one of the leading college libraries in tribal area of Maharashtra. It caters to the academic needs of students, faculty, bisitors and other user groups. The library has over 8528 thousand printed documents andit subscribes to over 18 journals. Through INFLIBNET facility library member can get access to over 6000 electronic journals. Library has established contacts with several organizations for interlibrary loan arrangement. The college library provides facilities like circulation of books, reference service, reprography service, newspaper clippings, information display and notification, user orientation / information literacy and reading rooms facility. Almost all the Science disciplines and the Humanities follow ICTenabled teaching methods. The college has established systems and procedures for maintaining

|                                      |  |
|--------------------------------------|--|
|                                      | and utilizing physical facilities. All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee (CDC), Purchase Committee, Library Committee, Campus Development and Beautification Committee. Central coordination of facility allocation will ensure the effective and optimal utilization of the facilities.   |
| Industry Interaction / Collaboration | We have tieup with Hindustan Computers, Malegaon for the office and Library management "Vridhhi" software.   |
| Admission of Students                | From June 2013, the online admission process has started for all courses. The website for online admission is <a href="http://www.ascsurgana.vridhiedubrain.com">www.ascsurgana.vridhiedubrain.com</a> . The students (UG and PG) fill the merit forms online and merit list is displayed. The counseling team helps the students to make the choice of the medium of instruction and subjects. The candidates are given admission through counselling following the statutory reservations and Norms of Savitribai Phule Pune University. According to the merit list students are given admission for the respective courses. The admission program is displayed in detail on the College notice board immediately after result declaration by the University and admission to IInd and IIIrd Year of UG and IInd year of PG courses of all streams is given accordingly. There is a provision to admit students under management quota to the extent of 10 of the sanctioned seats. |

#### 6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area        | Details   |
|--------------------------|---|
| Planning and Development | <ul style="list-style-type: none"> <li>• The Vision and Mission Statement is uploaded on the institutional website</li> <li>• Physical and academic facilities: Utilization and Maintenance Policy, academic calendar are uploaded on the institutional website.</li> <li>• Use of ICT in the process of planning college events and activities</li> <li>• Institute uses personal emails for the dissemination of important notices and reports</li> </ul> <p>E-governance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the</p> |

|                               |   |
|-------------------------------|---|
|                               | <p>communication, create transparent system, and most importantly it is cost and time effective. • Institute is using Vriddhi software with Student, Examination, Finance Account, Employee, Library Modules.</p>   |
| Administration                | <ul style="list-style-type: none"> <li>• The college authorities are using MIS software for the supervision of all service modules in the office. • The Principal communicate with Governing Body members as well as the teaching and nonteaching staff through email. All important administrative information including notices is communicated with the staff through principal with the help of Social media like WhatsApp group messages system or individually. • The college office, campus is equipped with CCTV cameras installed at various places of need. Surveillance on mobile is also available for Principal and management authorities. • Biometric attendance for all staff members. • IQAC collects information from the staff members through Google forms, Google Docs. • Google drive is used by all the departments to keep departmental records.</li> </ul> |
| Finance and Accounts          | <ul style="list-style-type: none"> <li>• The accounts of the institution are maintained through the Tally software.</li> <li>• Vriddhi software is used for the transparent functioning of accounts. • Online salary generated through online Sevartha Pranali.</li> </ul>  |
| Student Admission and Support | <ul style="list-style-type: none"> <li>• Student Admission is carried out through the Students' Module of the Vriddhi software.</li> </ul>  |
| Examination                   | <ul style="list-style-type: none"> <li>• Examination section uses "Vriddhi" Software for smooth functioning. This software can help in generating seat Numbers , HallTicket, F.Y results, class wise roll call list, student fees Records. • Examination forms are filled online. • Internal mark submission is done through the online portal of the university.</li> </ul>  |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
|      |                 |  |  |                   |

|      |                            |  |     |      |
|------|----------------------------|--|-----|------|
| 2018 | Mr.S.D.Mohan               | State level conference on Research Methodology   | Nil | 1310 |
| 2019 | Dr. R.A.Jadhav             | National Conference on Inidan Agriculture: Problems and Prospects                              | Nil | 740  |
| 2019 | Mr. Adole Vishnu Ashok     | International conference on Innovation in Teaching Learning and Evaluation in Higher Education | Nil | 2250 |
| 2019 | Dr.Y.D. Bhamre             | Two days national conference literature and translation  | Nil | 1320 |
| 2019 | Mr. Suresh Murlidhar Bhoje | National Seminar on Women Empowerment through Economic Development                             | Nil | 680  |
| 2019 | Dr.S.B.Ghuge               | National Seminar on Women Empowerment through Economic Development                             | Nil | 680  |
| 2019 | Dr. S.B.Ghuge              | National Conference on Indian Agriculture: Problems and Prospects                              | Nil | 1340 |
| 2019 | Dr. S.B.Ghuge              | National Conference on Indian Financial Sector: Challenges and Prospects                       | Nil | 1480 |
| 2019 | Dr.Agnes J. Kharat         | National Conference on Opportunities and Challenges  | Nil | 1300 |

|                           |                       |   |     |      |
|---------------------------|-----------------------|---|-----|------|
|                           |                       | in the Accreditation Process  |     |      |
| 2019                      | Dr. Agnes John Kharat | Two days State level workshop on Sericulture  | Nil | 780  |
| 2019                      | Mr.Satish A.Ahire     | National Conference on Opportunities and Challenges in the Accreditation Process                    | Nil | 1300 |
| 2019                      | Mr.G.M.Gangurde       | Two days State level Seminar on Recent Trends in Geography  | Nil | 560  |
| 2019                      | Mr.V.D.Ahire          | Two Days State level Semianr on Impact of Water Scarcity in Maharashtra an interdisciple nary issue | Nil | 700  |
| 2019                      | Mr.V.D.Ahire          | National Conference on Inidan Agriculture: Problems and Prospects                                   | Nil | 1340 |
| 2018                      | Dr. R.K.Binniwale     | National conference of Maharashtra State Commerce Association                                       | Nil | 2000 |
| 2018                      | Dr. R.K.Binniwale     | National Conference on Inidan Agriculture: Problems and Prospects                                   | Nil | 500  |
| 2018                      | Dr. R.K.Binniwale     | 71th All India Commerce Conference  | Nil | 5420 |
| <a href="#">View File</a> |                       |   |     |      |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for | Title of the administrative training programme organised for | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|---|--|-----------|---------|---|---|
|------|---|--|-----------|---------|---|---|

|   |                |                    |  |  |  |
|---|----------------|--------------------|--|--|--|
|   | teaching staff | non-teaching staff |  |  |  |
| <b>No Data Entered/Not Applicable !!!</b> |                |                    |  |  |  |
| No file uploaded.                         |                |                    |  |  |  |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| Orientation Programme                           | 2                               | 06/02/2019 | 05/03/2019 | 28       |
| orientation Programme                           | 1                               | 01/01/2019 | 30/12/2019 | 28       |
| Online Refresher course at Swayam Portal        | 2                               | 02/11/2018 | 30/01/2019 | 90       |
| Short Term Course                               | 1                               | 17/08/2018 | 22/08/2018 | 6        |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 27        | 27        | 14           | 14        |

6.3.5 – Welfare schemes for

| Teaching  | Non-teaching | Students                                      |
|---|--------------|---|
| Travel allowance is provided for attending conference, workshop and seminar | Nil          | Student welfare scheme: Earn and learn scheme |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

|   |
|---|
| <p>The accounts of the college are audited by the Govt. Auditor regularly as per the provision of the Maharashtra University Act 1994 and the state Government norms. The college has a mechanism for internal and external audit. The internal audit is carried out by the Chartered Accountant at the college level and audited by the Finance Branch of the Management The external audit is carried out by the Govt. auditors of the State Department as per the provisions of the Maharashtra University Act 1994. The Auditor General of Maharashtra state also audits from time to time.</p> |
|---|

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil  | 0                             | Nil     |

6.4.3 – Total corpus fund generated

63726

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |                  |
|----------------|----------|--------|----------|------------------|
|                | Yes/No   | Agency | Yes/No   | Authority        |
| Academic       | Yes      | NA     | Yes      | IQAC             |
| Administrative | Yes      | NA     | Yes      | Parent Institute |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Our institute believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parentteacher association, yet interactions of teachers with parents during parentteacher meetings of different departments come up with new suggestions related to the overall development of the students. Teachers have been able to communicate with parents to prevent early marriages of both girls and boys. Our teachers are also creating awareness among parents and teachers about avoiding traditional alcohol drinking practices of tribal communities which often leads to alcohol addiction.

6.5.3 – Development programmes for support staff (at least three)

1. Computer Training of the office staff so that they are able to handle the online admission and registration of students. 2. Vruddhi software operating workshop was conducted for the office staff. 3. Account staff was trained by Commerce Department especially regarding advanced Tally.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. According to the local need of society college has applied for various courses to SPPU Pune. Following two courses are sanctioned by the University: a. Diploma in Beauty and wellness b. Advance diploma in Hospitality Tourism 2. Use of ICT in teaching and learning is encouraged. 3. Choice Based Credit System (CBCS) have been introduced for F.Y. B.A., B.Com. and B.Sc.

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | No  |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC            | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2019 | Academic administrative audit (AAA) Conducted | 30/04/2019              | 16/06/2018    | 30/04/2019  | 42                     |
| 2018 | Preparation                                   | 20/06/2018              | 16/06/2018    | 20/06/2018  | 27                     |

|      |   |            |            |            |    |
|------|---|------------|------------|------------|----|
|      | of Academic calendar for the year 201819  |            |            |            |    |
| 2018 | Preparation of students database and analyzing the departmentwise category distribution (General/SC/ST/OBC), gender distribution of students and other details. | 30/07/2018 | 20/07/2018 | 30/07/2019 | 10 |
| 2018 | Computer Training of the office staff so that they are able to handle the online admission and registration of students.  | 25/07/2018 | 25/07/2018 | 25/07/2018 | 10 |
| 2018 | Vruddhi software operating workshop was conducted for the office staff.   | 13/07/2018 | 13/07/2018 | 13/07/2018 | 10 |
| 2019 | Organization of state level seminar on waste management strategies: Reduce reuse and Recycle  | 17/01/2019 | 17/01/2019 | 18/12/2019 | 52 |
| 2019 | Organization of National level conference on Dalitatar sahitikanche dalit sahyatil  | 17/01/2019 | 17/01/2019 | 18/01/2019 | 60 |

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme      | Period from | Period To  | Number of Participants |      |
|-----------------------------|-------------|------------|------------------------|------|
|                             |             |            | Female                 | Male |
| Nirbhay Kanya Abhiyan (SWO) | 05/02/2019  | 07/02/2019 | 119                    | 1    |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

**Energy Conservation:** Energy being the valuable asset of nature, the conservation and optimal usage of strength is a need of the hour. So our institute always tries to preserve the energy wherever viable in some of methods. • Staff of this institution is instructed for careful usage of power and to switch off electrical appliances and equipments whenever they are not in use. • Instructions for careful use of electricity and gas burners are displayed properly and communicated orally during practical sessions to the students. • CFL and LED lights are used to conserve the energy. • Students are instructed that the last student leaving the classroom is to switch off electric appliances whenever not required. • Students are encouraged to use bicycle instead of motorcycles. • Since the college functions during day time, much use of electricity for lighting is not needed. The class rooms have sufficient ventilation for natural lighting. Even fans are switched on only in summer season. • Awareness is created among students about electricity saving, fuel saving and water saving. Use of Renewable energy • The institutional building layout and construction has made in such a way that helps to use maximum sunlight. • In chemistry laboratory rain water is used as an alternative for distilled water to save energy. • In summer and winter days sun heat is used for drying chemical preparations instead of electric oven. • Since the college campus receives sufficient sunshine in the dry season, the college has also installed solar system sanctioned by BCUD, SPPU, Pune.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities     | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes    | 12                      |
| Ramp/Rails          | Yes    | 12                      |
| Rest Rooms          | Yes    | 12                      |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date      | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|-----------|----------|--------------------|------------------|--|
| 2018 | 1  | 1  | 27/12/201 | 7        | NSS Camp           | Community        | 125  |

|                           |  |  |   |  |                               |  |
|---------------------------|--|--|---|--|-------------------------------|--|
|                           |  |  | 8 |  | at adopted village, Pratapgad | services like cleaning panchayat office surrounding , ect. village cleaning, CCT Const ruction, Road cons truction |
| <a href="#">View File</a> |  |  |   |  |                               |  |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                                     | Date of publication | Follow up(max 100 words) |
|---|---------------------|--------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                     |                          |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                        | Duration From | Duration To | Number of participants |
|---------------------------------|---------------|-------------|------------------------|
| Celebration of Independence day | 15/08/2018    | 15/08/2019  | 1915                   |
| Celebration of Republic Day     | 26/01/2019    | 26/01/2019  | 1915                   |
| World AIDS Prevention Day       | 01/12/2018    | 01/12/2018  | 1915                   |
| <a href="#">View File</a>       |               |             |                        |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

|   |
|---|
| <p>Water Harvesting Rain harvesting is done by collecting roof water. Harvested water is transferred to soak pits near bore well, thus water conservation is done.</p>  |
| <p>Check dam construction There is AMATI River at the backside of college and to avoid soil erosion, we have developed barrier.</p>   |
| <p>Efforts for carbon Neutrality As the college campus is in a tribal surrounding and away from the main road and industrial area, Carbon emission is not yet a problem. Under environment awareness program college has taken project "Tree plantation and Conservation" Thus college has contributed its efforts for carbon neutrality. Every year trees are planted on regular basis.</p>  |
| <ul style="list-style-type: none"> <li>• Hazardous waste management The college is avoiding generation of hazardous waste as much as possible. However, separate soak pit is constructed near chemistry laboratory to dispose the chemical wastes from the laboratories. Students and staff are encouraged to maintain plastic free campus. • Exhaust fans are installed in the laboratories to exhaust the hazardous gases.</li> </ul> |
| <ul style="list-style-type: none"> <li>• Ewaste management Reusing the electronic hardware parts as much as possible.</li> <li>• Tobacco smoking, chewing of panmasala, gutkha, alcohol is prohibited in the college campus.</li> </ul>   |
| <ul style="list-style-type: none"> <li>• Plantation: Every year the institute conducts Tree Plantation progrmme. • The Department of Botany of the college looks after the Botanical garden. The garden is watered regularly. • Students of Earn and learn Scheme have active participation in maintaining the cleanliness of the campus.</li> </ul>  |

• LPG is used in chemistry department laboratory which is carbon neutral.

• The college has established a LAN for office business which facilitates paperless transition.

• The college has made arrangements for vehicle parking

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I 1. Title of the Practice: Care of Anaemia among Young Adult Female Students. 2. Objectives of the Practice : a. To aware female students of Anaemia. b. To develop nutritional consciousness. 3. The Context: Our institute is situated in the tribal zone. Majority of our students belongs to socially and economically deprived community. Following our vision we are working for the betterment of poor, deprived and downtrodden sections of tribal community. Various extension activities are carried out by our institute to strengthen college neighbourhood network. Nutritional anaemia is more of concern among tribal young adult females. Iron deficiency anaemia in the Young adult females is a significant risk factor for maternal mortality, high incidence of lowbirth weight babies, high prenatal mortality and fatal wastage, which ultimately exults in higher mortality rate. The age periods of young adult female occupies crucial position in the life of human beings. During this period with inadequate and improper dietary habits, one is vulnerable to all kinds of nutritional morbidities. This age period of girls are considered most appropriate time to intervene, and behaviour change messages embraced by this group can contribute to sustained health impacts. India has high prevalence of irondeficiency anaemia among women. Between 6070 young girls are anaemic, a condition that can result in adverse pregnancy outcomes or even maternal death, as well as reduced work productivity and impaired physical capabilities blood lost during menses. So the college has planned to ascertain the prevalence of anaemia among young adult female students and to provide in campus medical assistance. 4. The Practice: College has deputed female medical practitioner in campus. She is visiting once in month. At the beginning of academic year a predesigned questionnaire is circulated among first year female students. This questionnaire helps to collect information on background characteristics, anthropometric parameters and menstrual history. After studying these parameters by medical expert female students are advised to measure haemoglobin level using Shale's method by experienced laboratory technician. Haemoglobin estimation facility is also made available for poor students in Zoology Laboratory of college. Those female students are found below average range of haemoglobin level, the Diet history of such student is obtained. She is advised for proper diet and recommended to introduce more leafy vegetables in her diet. Anaemic young female students are also supplied folic acid capsules with the help of local government medical hospital. 5. Evidences of success: Prevalence of anaemia among young adult female students is found among significant number of students. Students who not consume green leafy vegetables are found anaemic. Almost onethird students gave history of passing worms in stool. Association of anaemia with consumption of nongreen leafy vegetables and passage of worms in stool was significant. There was no significant association of anaemia with height or weight. After implementation of this best practice in our institute many girl students were benefitted and now living healthy life style. 6. Problems Encountered and Resources Required: Young female students feeling shy to go for medical advice in college on this issue. Difficulties encountered while obtaining questionnaire. College needs more female teachers to continue this practice for easily accessing young female students. 7. Notes: India has high prevalence of irondeficiency anaemia among women. Between 6070 adolescent girls are anaemic, a condition that can result in adverse pregnancy outcomes or even maternal death, as well as reduced work productivity and impaired physical

capabilities. To overcome these problems of young students it is the one best practice for educational institutes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://asccollegesurgana.com/download/Institutional-Values-and-best-practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The devotional motto of the institution is “Bahujan Hitay Bahujan Sukhay” so the institute always aspires to approach the underprivileged section of the society. The college was established in 1992 for providing higher education for the tribal community who were socially and economically deprived. The college holds the distinction of being one of the pioneer institutions providing higher education to the tribal students in the surrounding region. Educational improvement is a steppingstone to economic and social development, and the handiest instrument for empowering the tribal. Our mission is to reach out and uplift to the students of hilly tribal by giving them new directions, heights and ambitions through education. To impart quality and value based education to the students. Objectives of the institute are as follows:

- To increase the gross enrollment ratio of higher education.
- To create health awareness through education.
- To empower girl students through education to become morally, socially and economically independent.
- To promote national integrity, equality and social justice among the students.
- To confiscate language barrier from the tribal students.
- To conserve customs and traditions of this tribal community.
- To bring the tribal community into the main flow of society.
- To empower tribal community in agriculture field through education.
- Academic and professional development of teachers and staff. Apart from academic excellence, the college also pays sincere attention to the physical, moral and cultural development of students. Students have shown outstanding performance in sports tournaments in the year 2018-2019. Our student Rajendra Sonar was awarded by Shivcharrapati Puraskar in Rowing from state government. Prasad Jadhav Rajendra Sonar were selected for All India Inter University Rowing Tournaments, College Kho Kho team has participated at District Level Professional and academic development of teachers is always encouraged. In the year 2018-19, faculty members have more than 30 publications. Faculty members are encouraged to participate in international, national conferences / seminars / workshops and present their research paper. One of our faculty has received first prize for the paper presentation in an international conference. Faculty members participate in short term courses, orientation programmes and other training programmes. Few of our faculty members have been awarded by prestigious Dr. Abdul Kalam award for outstanding performance in the field of research and North Maharashtra Kridaratna award for contribution in the field of Physical Education.

Provide the weblink of the institution

<http://asccollegesurgana.com/download/Performance-of-the-institution.pdf>

### 8. Future Plans of Actions for Next Academic Year

Future plans of the institute are primarily aiming at scaling the intellectual environment of the institute. This includes aiming at inducting a better quality of students, faculty and intellectual output. All this will be helpful for the betterment of the local tribal community.

- To start few more PG Courses.
- Enhancing academic excellence.
- Enhancing social compatibility of the students by giving better opportunity of social interaction through activities of NSS
-

Enhancement of infrastructural facilities. • Imparting valuebased education among students.